

# “The Birdie” February 2010

## ***Please consider taking part in your community:***

The **Brae Burn Birdie Editor** position will be opening up in March as will the **Safety Committee Chair** position. If you are interested in volunteering for one of these positions, you can contact Tonia Brown ([tjbouska@hotmail.com](mailto:tjbouska@hotmail.com)) for details on the Birdie Editor responsibilities and Kathy Heinemann ([kheinemann@comcast.net](mailto:kheinemann@comcast.net)) for Safety Chair duties. Don't let your community go without these positions!

Brae Burn website, calendar and online Birdies: <http://brae-burn.org>

Upcoming Events			
<b>Feb</b>	16 <sup>th</sup> (Tues.)	<b>Board Meeting</b>	7:00 pm
	18 <sup>th</sup> (Thurs.)	<b>Garden Club</b>	7:00 pm
	25 <sup>th</sup> (Thurs.)	<b>Trivia Night</b>	7:00 pm
<b>Mar</b>	18 <sup>th</sup> (Thurs.)	<b>Garden Club</b>	10:45 am
<b>Apr</b>	24 <sup>th</sup> (Sat.)	<b>Brae Burn Crab Feed &amp; Auction *Save the Date!</b>	TBD (watch for info)
<b>May</b>	15 <sup>th</sup> (Sat.)	<b>Brae Burn Tea/Fashion Show *Save the Date!</b>	TBD (watch for info)



## ***Board News***

**Note:** all Board meetings are open to Members. They are held the third Tuesday of each month at 7:00 pm at the Clubhouse. **Next meeting is February 16th**. Contact a Board member if you want to present an idea to the Board or have an item to add to the agenda.

**Meeting location:** Brae Burn Clubhouse, 2409 182<sup>nd</sup> Ave N.E., Redmond, WA 98052

**Minutes of January 19th, 2010 Brae Burn Board Meeting:** Submitted by Liz Duncan, Secretary

**The meeting was called to order at 7:02 pm**

### **Board Members in Attendance:**

President	Nancy Laswell	Vice President	Luke Stambaugh
Treasurer	Ajay Kalhan	Secretary	Liz Duncan
Maintenance Trustee	Kevin Reid	Social Trustee	Susie Adams
Associate Rep	Gary Bellinghausen	Golf Trustee	Absent

**Other Brae Burn Members in Attendance:** Rich Detering and Rob Hansen

### **Trustee Elections and Appointments:**

- A motion was made and seconded to elect the following officers: President-Nancy Laswell; Vice President-Luke Stambaugh; Secretary-Liz Duncan; Treasurer-Ajay Kalhan. The motion passed.
- A motion was made and seconded to make the following appointments: Maintenance Trustee-Kevin Reid; Social Trustee-Susie Adams; Golf Trustee-Chris Saffel. The motion passed.

**Communications: Written and Oral:** None

**Course Superintendent Report (Josh Soden):** None

**Trustee Reports:**

### **Associate Rep:**

- Gary requested to retain the current insurance forms until the new insurance forms arrive at which time he will verify the new forms are correct. He will then pass the forms to the Board for filing.
- Mike Austin will attend the next meeting in Gary's place.

- Board Members were reminded to check with their insurance companies to see if they need to notify their carriers that they are serving on a Board of a nonprofit organization.

**Social:**

- The following events have been scheduled: Family Fun Nights will run from Memorial Day to Labor Day; Feb. 25- Trivia Night; April 24-Crab Feed; and either May 22 or May 29- Tea Party.

**Maintenance:**

- Maintenance items that need to be addressed soon include broken windows in the Clubhouse and steps on the first hole.
- A plan was presented for a railing on the bridge on the sixth hole. It appears that the planks on the bridge may also need to be replaced in a few years. There are also issues with the bridge on the fifth hole. Discussion was held regarding whether the rails should go on now and the planks replaced later or if it should all be done at one time. It was reported that the railings could be unscrewed and reattached at a later time, although this would involve more work.
- A discussion was held regarding how funding of projects has been done in the past.
- The Board did a quick review of the budget and determined that a more in-depth review should be done soon. At this time it appears that the broken windows and steps are included in the budget but the bridge is not.
- Kevin will check with the prior Maintenance Trustee regarding funding for the bridges.

**Treasurer:**

- Discussion was held regarding how payments are made to Brae Burn.
- The books have not yet been transferred. Waiting for the laptop approved by the prior board.
- The end-of-year financial statement is not ready at this time.

***The Board approved the minutes of the December 15, 2009 Brae Burn Board Meeting.***

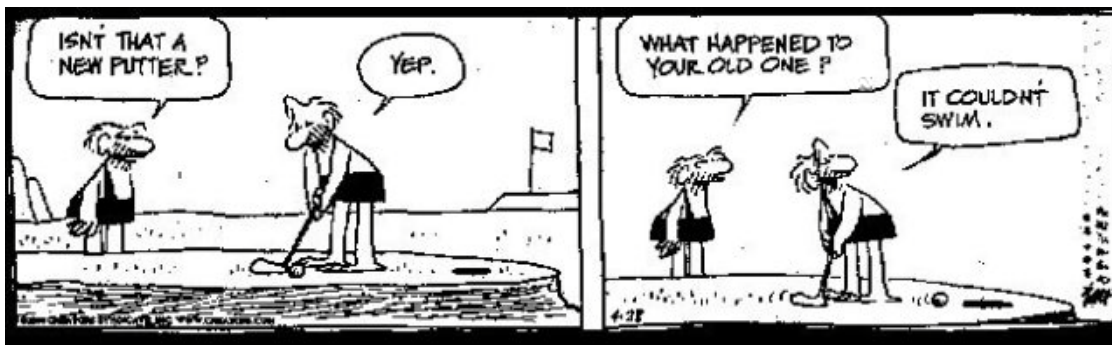
**Unfinished Business:**

- Ad Hoc Audit Committee Status Update: Gary Bellinghausen presented an informational sheet regarding the status of the sales tax issue. He requested that the information be given to the community as soon as possible. It was agreed that a flyer be given to each member, the sheet will be sent electronically, and it will also be included in the next Birdie. [This informational sheet was included in the January Birdie.]

**New Business:**

- A motion was made, seconded and passed to allocate \$500 from Clubhouse Maintenance to repair windows and \$50 from Course Maintenance to repair steps.
- A motion was made, seconded and passed to continue the Audit Ad Hoc Committee. Carol Helland was appointed Chair. Members include Greg Johnson, Rich Detering, Jeff Darr, Steve Clark, Phil Van Eynde, Gary Bellinghausen, Susie Wright, Ajay Kalhan and Luke Stambaugh.
- The census bureau requested use of the Clubhouse in exchange for a tax credit. The request was denied due to lack of information regarding whether this was allowed under our governing documents.
- A request was made from a community member to address a vehicle infraction situation. Luke will talk to the landlord and renters.
- Board members were requested to review the By-Laws, Rules and Regulations, and Schedule of Fees prior to the next Board meeting so that any proposed revisions can be reviewed before the Roster is published. Luke is working with the Holmans to ensure that the list of members and associates is accurate.
- Policies and Procedures: Job descriptions, committee charges, and other policies and procedures will need to be reviewed or developed and presented to the community over the coming year.
- Signatures on the bank accounts need to be changed.

Meeting adjourned at 9:14 pm.



## Golf News

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### **2010 Partners Away Golf Tournament**

Save the Date: Saturday, July 10, 2010 – 1st tee time is 9:30 am

Location: Lake Wilderness Golf Course  
25400 Witte Road SE, Maple Valley, WA 98038

Price: \$60 – includes green fee, cart, after-play buffet lunch, and prizes

Details: Guests are welcome. Additional information and sign-up will follow at a later date.

Hosts: Mike Austin & Clint Ferrell are the 2010 hosts. Feel free to contact them if you have questions or would like more info.

### **Golf Course Rules and Etiquette Reminders**

**Dogs are not permitted on the golf course (even on a leash).**  
Rule E.10

### Golf Quotes

I was three over. One over a house, one over a patio, and one over a swimming pool.  
~ George Brett

The only sure rule in golf is - he who has the fastest cart never has to play the bad lie.  
~ Mickey Mantle

My favorite shots are the practice swing and the conceded putt. The rest can never be mastered.  
~ Lord Robertson

Give me golf clubs, fresh air and a beautiful partner, and you can keep the clubs and the fresh air.  
~ Jack Benny

If you think it's hard to meet new people, try picking up the wrong golf ball.  
~ Jack Lemmon

## Social News

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**Trivia Night** – We are having a trivia night again this February. It will be **Thursday the 25th at 7:00 pm**. Desserts and beverages will be provided by the Social Committee. All ages are invited. Come join in the fun! See attached flyer to RSVP. *This Birdie Editor had a great time at the last one...even if we didn't win! ;-)*

**Crab Feed and Auction** – will be **Saturday, April 24th**. A flyer will be in the April Birdie but hold the date now!

**Garden Club News** – Garden Club is for all Brae Burn neighbors and friends who are interested in gardening, enjoy touring gardens, listening to presentations by Master Gardeners, or participating in garden related events. You are welcome to come to any meeting or event and also to join as a member.

Our next program is Thursday, February 18th, 7:00 p.m. at the Brae Burn Clubhouse. Our neighbor, Beekeeper Luke Stambaugh, will present a program of everything you ever wanted to know about honey bees but didn't know who to ask. He will open a vacated hive and show us what lurks inside. Hopefully it's honey! You will also learn why bees are so important to you and why the bees are in crisis. We will also have tastes of food cooked with honey and recipe ideas. You are welcome to bring your friends for this wonderful evening. RSVP with Mary Knight at 425-747-2214.

### **Upcoming Events:**

**March 18**, Thursday, Tour of the Seattle Chinese Garden. Lunch at the Alhadeff Grill. A slide show and a garden tour of the Seattle Chinese Garden. Learn the differences of Japanese and Chinese Gardens. Meet at Brae Burn to carpool at 10:45 am.

For information on the 2009-2010 Garden Club Program, see the schedule included in the November Birdie ([http://brae-burn.org/Documents/Birdies\\_2009/11\\_2009\\_Birdie.pdf](http://brae-burn.org/Documents/Birdies_2009/11_2009_Birdie.pdf)). Questions can be directed to Garden Club President Caroline Clark at [railcone@earthlink.net](mailto:railcone@earthlink.net) or 425-445-2031.

## Safety Corner

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The **Safety Committee Chair** position is available to anyone interested in passing along safety info and tips along to the community. Please contact Kathy Heinemann ([kheinemann@comcast.net](mailto:kheinemann@comcast.net)) for details.

There's no safety info to pass along this month; however, there's a local organization that is a resource with the goal to inspire healthier choices at home, work and throughout our communities. Check out eastside360: <http://eastside360.com>.

**Brae Burn, Inc.**  
**TREASURER'S REPORT**  
**Date Prepared: December 31, 2009**

	December ACTUAL	YTD ACTUAL	2009 BUDGET	% of Annual BUDGET
<b>DEPOSITS</b>				
Dues	\$ 18,125.00	\$ 144,081.57	\$ 143,640.00	100%
Reserve	\$ -	\$ 6,435.00	\$ 7,980.00	81%
Assoc. Member Joining Fees	\$ -	\$ 7,500.00	\$ 2,500.00	300%
Clubhouse Reservations	\$ 75.00	\$ 2,400.00	\$ 2,000.00	120%
Special Assessments	\$ -	\$ -	\$ -	0%
Investment Income	\$ 354.55	\$ 1,021.58	\$ 400.00	255%
Member Donations, Golf Tags & Other	\$ 198.39	\$ 1,255.12	\$ 200.00	628%
<b>TOTAL DEPOSITS</b>	<b>\$ 18,752.94</b>	<b>\$ 162,693.27</b>	<b>\$ 156,720.00</b>	<b>104%</b>
<b>EXPENDITURES</b>				
<b>WAGES</b>				
Superintendent	\$ 4,199.75	\$ 50,397.00	\$ 51,450.00	98%
Medical Benefit	\$ 194.00	\$ 2,328.00	\$ 2,835.00	82%
Seasonal Personnel	\$ -	\$ 11,282.28	\$ 11,550.00	98%
Payroll taxes	\$ 298.47	\$ 5,951.67	\$ 5,880.00	101%
<b>Total Wage Expense</b>	<b>\$ 4,692.22</b>	<b>\$ 69,958.95</b>	<b>\$ 71,715.00</b>	<b>98%</b>
<b>COURSE EXPENSE</b>				
Repair & Maintenance	\$ 838.85	\$ 10,764.92	\$ 15,000.00	72%
Water	\$ 185.14	\$ 14,287.16	\$ 14,180.00	101%
Utilities	\$ -	\$ 2,235.88	\$ 1,890.00	118%
Fertilizer/Seed/Sand	\$ -	\$ 11,405.99	\$ 13,000.00	88%
Fuel	\$ -	\$ 2,241.46	\$ 3,500.00	64%
Other	\$ -	\$ 826.24	\$ 1,000.00	83%
<b>TOTAL COURSE EXPENSE</b>	<b>\$ 1,023.99</b>	<b>\$ 41,761.65</b>	<b>\$ 48,570.00</b>	<b>86%</b>
<b>CLUBHOUSE &amp; POOL</b>				
Electricity	\$ -	\$ 4,013.66	\$ 3,150.00	127%
Garbage	\$ -	\$ 729.99	\$ 630.00	116%
Gas	\$ -	\$ 3,681.49	\$ 4,200.00	88%
Telephone	\$ -	\$ 510.15	\$ 540.00	94%
Water	\$ 94.57	\$ 2,888.26	\$ 2,520.00	115%
<b>SUBTOTAL UTILITIES</b>	<b>\$ 94.57</b>	<b>\$ 11,823.55</b>	<b>\$ 11,040.00</b>	<b>107%</b>
Clubhouse Repair & Maintenance	\$ 147.60	\$ 1,813.64	\$ 2,500.00	73%
Pool Maintenance	\$ -	\$ 2,904.49	\$ 4,600.00	63%
Other	\$ -	\$ 111.00	\$ 500.00	22%
<b>SUBTOTAL Maintenance</b>	<b>\$ 147.60</b>	<b>\$ 4,829.13</b>	<b>\$ 7,600.00</b>	<b>64%</b>
<b>TOTAL CLUBHOUSE &amp; POOL</b>	<b>\$ 242.17</b>	<b>\$ 16,652.68</b>	<b>\$ 18,640.00</b>	<b>89%</b>
<b>GENERAL EXPENSE</b>				
<b>Taxes</b>				
Property	\$ -	\$ 5,229.47	\$ 5,250.00	100%
IRS Income & Tax Preparation	\$ 525.00	\$ 875.00	\$ 1,000.00	88%
Insurance	\$ -	\$ 6,251.00	\$ 6,800.00	92%
Birdie & Office	\$ 44.00	\$ 1,350.49	\$ 2,000.00	68%
Golf	\$ -	\$ -	\$ 250.00	0%
Professional Services	\$ -	\$ -	\$ -	0%
Other (incl: website host)	\$ -	\$ 1,040.28	\$ 1,000.00	104%
<b>TOTAL GENERAL EXPENSE</b>	<b>\$ 569.00</b>	<b>\$ 14,746.24</b>	<b>\$ 16,300.00</b>	<b>90%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,527.38</b>	<b>\$ 143,119.52</b>	<b>\$ 155,225.00</b>	<b>92%</b>
<b>NET CASH (DEPOSITS-EXPENDITURES)</b>	<b>\$ 12,225.56</b>	<b>\$ 19,573.75</b>	<b>\$ 1,495.00</b>	
<b>PROJECTS</b>				
Course equipment	\$ -	\$ 1,444.25	\$ 1,300.00	111%
Golf Course Major Repairs	\$ -	\$ 6,547.50	\$ 7,000.00	94%
Clubhouse Improvements	\$ -	\$ 439.76	\$ 3,600.00	12%
Pool Improvements	\$ -	\$ 791.02	\$ 1,000.00	79%
Fairway Sand	\$ -	\$ 2,244.52	\$ 2,000.00	112%
<b>TOTAL PROJECTS</b>	<b>\$ -</b>	<b>\$ 11,467.05</b>	<b>\$ 14,900.00</b>	<b>77%</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,527.38</b>	<b>\$ 154,586.57</b>	<b>\$ 170,125.00</b>	<b>91%</b>
<b>NET CASH (DEPOSITS-TOTAL EXPENDITURES)</b>	<b>\$ 12,225.56</b>	<b>\$ 8,106.70</b>	<b>\$ (13,405.00)</b>	

Total Funds - Beginning

\$ 70,483.52 \$ 67,042.38

Balances	
Checking	\$ 14,516.16
CD	\$ 33,078.55
Savings	\$ 35,114.37
Cap Equip Res	\$ 21,205.75
Remainder	\$ 13,908.62
<b>Total</b>	<b>\$ 82,709.08</b>

Net Cash (Deposits-Total Exp.)

\$ 12,225.56 \$ 8,106.70

Total Funds - End of Period

\$ 82,709.08 \$ 75,149.08

Notes:

**Total Members/Associates Past Due 3**

Come to Trivia Night at Brae Burn  
Clubhouse Thurs. Feb. 25<sup>th</sup>, 7:00pm  
All ages, families, singles welcome.  
Prizes and Dessert!

RSVP Barb 425 861-7442 / [vaneynde\\_family@yahoo.com](mailto:vaneynde_family@yahoo.com)

